



Islamic Association of Raleigh

808 Atwater Street, Raleigh, NC 27607

Application for Employment

Today's Date _____

Full Name (first, middle & last): _____

Home Address (street, city, & zip): _____

Home Phone: _____ Best time to call? _____

Birth Date: _____ Gender: _____ USA Citizenship? _____

If citizenship is NO, please explain in detail: _____

Please list all languages you speak, read, & write fluently: _____

Position(s) applying for: _____

Highest Degree Completed: _____

Year Obtained: _____

Major Course of Study: _____

Name of School or University: _____

Location: _____

Colleges / Schools

Name of School	Dates in Attendance	Total Hours	Graduated?

Date you can begin: _____ Full Time? ____ Part Time? ____ Hours Available: _____

Describe factors, which might limit your availability such as health, transportation, child care, etc. _____

List of Previous Employment

1. Name of Employer: _____

Address (city, state, & zip): _____

Immediate Supervisor: _____

Title of your position there: _____

Starting Salary: _____ Ending Salary: _____

Dates Employed: _____

Briefly describe your job duties: _____

2. Name of Employer: _____

Address (city, state, & zip): _____

Immediate Supervisor: _____

Title of your position there: _____

Starting Salary: _____ Ending Salary: _____

Dates Employed: _____

Briefly describe your job duties: _____

3. Name of Employer: _____

Address (city, state, & zip): _____

Immediate Supervisor: _____

Title of your position there: _____

Starting Salary: _____ Ending Salary: _____

Dates Employed: _____

Briefly describe your job duties: _____

Please attach resume, transcript(s), certificates, & any pertinent documentation of education & professional experience.

I _____ do hereby authorize Islamic Association of Raleigh to ascertain from my previous employers the dates and quality of my job performance. I also authorize Islamic Association of Raleigh to conduct a criminal investigation of my past if needed.

Have you ever been convicted of a crime? ____ NO ____ YES If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation _____

Signature of Applicant

Date