

**Job Opening - Quran Hifdh Teacher**  
**AnNoor Quran Academy at Islamic Association of Raleigh**  
[www.islam1.org](http://www.islam1.org) - (919) 834-9572

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### **Background**

- An Noor Qur'an Academy (ANQA) offers a full time Qur'an memorization program for grades 3–8. There are fifty students enrolled in the full-time program. Over 45 students have completed the memorization since the school was established in 2009.
- ANQA offers an After-School & Weekend Program for alumni Huffadh for Hifdh review and strengthening.
- ANQA offers Qur'an learning programs to the entire community.
- Huffadh assist with leading Taraweeh prayers at local Triangle Masjids, including the Islamic Association of Raleigh, North Raleigh Mosque, Islamic Center of Morrisville, and Shaw University Masjid.

### **ANQA Mission**

To establish an institution that will nurture a strong connection with the Book of Allah, the Glorious Quran, through its memorization, understanding and implementation, and develop well-rounded future leaders who are guided by the Qur'an and Sunnah.

### **General Responsibilities**

The person selected for the "Quran Hifdh Teacher" position will be responsible for teaching Quran Hifdh. Responsibilities include but are not limited to the following:

- Directly supervise a group of students and carry out the daily teaching tasks from 7:30 am to 1:30 pm:
  - Assign daily homework
  - Listen to old, nearest and new assignments
  - Recite the new assignment daily with each student to ensure they memorize with proper Tajweed
  - Report student progress and punctuality issues to Principal
  - Regular communication with parents to update regarding Hifdh progress and any concerns
  - Assist in teaching Islamic studies (Tajweed, Fiqh, Aqeedah etc) following the School's curriculum
  - Train the students in leading Taraweh prayers

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- Perform administrative duties such as student evaluation and routine updates of student progress.
- Maintain good relationship with parents, students, and co-workers consistent with Islamic and US practices. Behavior and conduct should be exemplary for students to emulate
- Cooperate with lead Hifdh teacher in carrying out daily teaching tasks in a timely manner
- Seek to improve and strengthen the Hifdh curriculum in collaboration with peers
- Comply with the student disciplinary guidelines specified in the teacher's handbook
- Maintain punctuality and conduct all tasks in a professional manner

**Required Knowledge, Skills, and Abilities:**

- Experience as a Quran Hifdh teacher in the U.S.
- Must have strong memorization of the Holy Qur'an
- Experience working with children ages 7 and older
- Fluency in English

**Preferred Knowledge, Skills, and Abilities:**

- Strong Islamic character with good communication, organizational and leadership abilities
- Ijaaza in Qu'ran reading and/or memorization is recommended
- Associate degree from an accredited school
- A strong understanding and application of Islamic etiquettes, manners, and appropriate behavior
- A thorough understanding of challenges Muslim children face in today's environment
- Proficiency with computer skills
- Ability to relate well to youth of all ages and adults
- Provide well-supervised, high-quality Quran Hifdh programs for the youth
- Option to teach in the after school and weekend program for additional compensation will be subject to availability, qualification, and teacher interest
- Valid driver's license

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**Compensation**

Personnel policy governs work conditions and benefits. All staff members are on temporary employment for the first 90 days and employment is reviewed annually. IAR offers competitive salary and benefits program. Further information is available upon request.

**How to Apply**

IAR is an equal opportunity employer. Please send your resume and references to An-Noor Quran Academy: <annoorquranacademy@gmail.com>