

Job Opening - Quran Hifdh Teacher
AnNoor Quran Academy at Islamic Association of Raleigh
www.islam1.org - (919) 834-9572

Background

- AnNoor Qur'an Academy offers a full time Quran memorization program for grades 3 – 8. There are 50 students currently enrolled and more than 25 students have completed the memorization since the school was established in 2009. Our Huffadh also assist with leading Tarawih prayers at IAR, ICM, and Shaw Masjid in the triangle.
- ANQA offer After-School Program for alumni Huffadh to strengthen their Hifdh
- ANQA now offers Quran learning programs to the entire community.

ANQA Mission:

To establish an institution that will nurture a strong connection with the Book of Allah, the Glorious Quran, through its memorization, understanding and implementation, and will develop well- rounded future leaders who are guided by the Qur'an and Sunnah.

General Responsibilities

The person selected for this position will be responsible for teaching Quran Hifdh.

- Perform administrative duties such as student evaluation, routine updates of student progress.
- Maintain good relationship consistent with Islamic and US practices with parents, students, and co-workers.
- Will directly supervise a select group of students and carry out the daily teaching tasks:
 - Assign daily home work
 - Listen to old, nearest and new assignments
 - Read the new assignment to the student to ensure they memorize with proper Tajweed
 - Report student progress and punctuality issues to Principal
 - Communicate with parents to address Hifdh progress concerns
 - Teach Islamic studies (Tajweed, Fiqh, Aqeedah etc)
 - Train the students in leading Taraweh prayers
- Cooperate with lead Hifdh teacher in carrying out daily teaching tasks are covered in a timely manner

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- Always look for improving and strengthening the Hifdh curriculum in collaboration with peers
 - Take ownership of the overall student performance
 - Must maintain punctuality and conduct all tasks in a professional manner
 - Must comply with the student disciplinary guidelines specified in the teachers handbook

Required Knowledge, Skills, and Abilities:

- Proven track record of working with a Quran Hifdh program in the U.S.
- He/She must have memorized Qur'an
- Experience working with young children (7years and older)
- Fluency in English

Preferred Knowledge, Skills, and Abilities:

- Strong Islamic Character with good communication, organizational and leadership abilities
- Associate degree from an accredited school or working towards it will be a plus
- A strong understanding and application of Islamic etiquettes, manners, and appropriate behavior
- A thorough understanding of challenges and hardships Muslim children face in this environment
- Proficiency with Computer skills
- Ability to relate well to elementary age youth, teenagers and adults
- Provide well-supervised, high-quality elementary and teen Quran Hifdh programs
- Meet deadlines with a positive attitude
- Have a valid driver's license

Compensation: Personnel policy governs work conditions and benefits. All staff members are on probation for the first 90 days and are reviewed annually. IAR offers competitive salary and benefits program.

How to Apply: IAR is an equal opportunity employer. Send your resume to An-Noor Quran Academy @ <annoorquranacademy@gmail.com>